

Ian Dividual
14 Wren Lane
Brackenvale VIC

Hiring Manager
Quillfern Learning
Level 3, 220 Ferncastle Street
Melbourne VIC

DD/MM/YYYY

Dear Hiring Manager,

I am writing to apply for the Head of School Partnerships role at Quillfern Learning. As an education professional with ten years' experience in schools and learning programs, I am passionate about the potential of digital technology to improve learning outcomes, and I would welcome the opportunity to bring this experience to Quillfern and your mission of closing literacy and numeracy gaps for every student.

In my current role as Digital Learning Lead at Gullhaven Secondary College, I led the rollout of a new learning management system for 1,100 students and 85 staff, and co-designed a pilot of an AI-supported writing feedback tool in Year 9 English. I have also worked directly with an edtech start-up to trial an adaptive maths platform, which gave me a strong sense of how products land in real classrooms, what teachers need in order to adopt them, and how valuable it is when school feedback reaches product teams. Previously, as Learning Programs Coordinator at Northvale Education Network, I managed relationships with principals across 12 partner schools and a team of 30 volunteer tutors, and secured \$180,000 in grant funding, which required clear reporting on impact to funders.

I understand that Quillfern is now working with more than 340 schools and is looking to grow its regional partnerships. My experience building trust with school leaders, and my understanding of the pressures on teachers' time, would help me support your team of partnership managers to deepen relationships with existing schools and develop new ones. I have also led staff professional learning programs, which I believe would be relevant to your onboarding and teacher support offer.

Thank you for considering my application. I would be glad to discuss how my experience in schools and digital learning could support Quillfern's next stage of growth.

Yours faithfully,



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